**2016 Uoroboros Fellowship Program**

**PROGRAM DESCRIPTION & APPLICATION INSTRUCTIONS**

***Applications are due Friday, February 10 at 12:00 noon***

This Fellowship will be offered to a select number of students for summer internships or independent projects that have the potential to be life-transforming. Fellowship awards are budget based plus an additional $1,000 travel grant. Fellows will complete the academic requirements of INT 199, Internships, and may be eligible for academic credit***.***

You are strongly advised to meet with Jason Jeffrey, who serves on the Uoroboros Selection Committee, to discuss your proposal prior to the application deadline.

All sponsored internship recipients are required to enroll in an internship course.  At minimum, recipients should register for a non-credit internship (INT 098) by using the internship registration [webform](https://www.cmc.edu/registrar/internship-registration). If eligible, recipients may choose to enroll in the half-or full-credit course options instead (INT 198).  Regardless of which credit option one chooses, **the sponsored** **internship must be a minimum of 8 weeks and 200 hours.** To learn more about internship credit, please visit the Office of the Registrar’s [website](https://www.cmc.edu/registrar/internship-registration).

**Eligibility/Requirements:**

* Fellowship projects must provide experiential exposure in an international setting and meet at least one of the following criteria:
  + Structured with a sponsoring agency, institution or organization operating in the international arena
  + Designed by the student and approved by a sponsoring agency, institution or organization
  + Approved or made available by a CMC faculty member or by CMC alumni
* The proposal must be for a geographic location where you have never lived or visited extensively.
* For-profit companies and government entities are not eligible.
* Fee-based and credit-based programs are unlikely to be accepted.
* Applicants must be a current CMC student who will be enrolled at CMC (in Claremont or an approved Off-Campus Study program) fall semester 2016 (i.e., not graduating in May or taking a leave/withdrawing next semester).
* Applicants must have a minimum, cumulative GPA of 7.5 and be in good standing with the College as verified by the Dean of Students Office. Students whose GPA falls below this threshold should contact Jason Jeffrey (jjeffrey@cmc.edu) to request an exception.
* Recipients who fail to complete the internship or an internship course (as stipulated above) may be required to return all or part of their award
* Proposals must meet the requirements of CMC’s International Travel Policy (dated 8/11/09):
  + All CMC students are responsible for their own safety when traveling internationally, whether or not their work abroad is funded by or through CMC awards or is accorded credit by CMC.
  + CMC will not fund, award credit for, or otherwise sponsor or support any international academic or extracurricular project in any destination for which any of: the U.S. State Department ( <http://travel.state.gov/>), Australian Government Department of Foreign Affairs and Trade (<http://www.dfat.gov.au/>), Foreign Affairs & International Trade Canada (<http://www.international.gc.ca/international/index.aspx>) or the United Kingdom Foreign & Commonwealth Office (<http://www.fco.gov.uk/en/>), has issued a warning that orders departure of dependents and non-emergency personnel; recommends that citizens depart the country; advises citizens against all travel to the destination; or recommends that citizens defer non-essential travel to the destination.
  + In destinations and sphere of travel determined to be of “Elevated Risk” travelers are required to have parents or guardians sign destination specific travel waivers.
  + Safety restrictions apply for the duration of the travel. If a warning comes into effect after date of departure, the College reserves the right to end its sponsorship at that time, and to require the student to end the trip and leave the country. Such determinations will be made on a case by case basis.

**Supplemental Medical Insurance:**

Every student sponsored by CMC for international travel is required to have emergency health insurance through [iNext](http://www.inext.com/). For students residing in all states except OR and NY, coverage through iNext lasts one year from the date issued.  Permanent Residents of OR and NY with this plan are covered from date of departure until date of return to the U.S.  If you have an iNext [Platinum Plan](http://www.inext.com/plans/supplemental/premium-plus.aspx) that is valid through summer 2016, please indicate this in your budget.  If not, **please include $100.00** **in your budget** for the cost of the Platinum Plan.

Note: **Do not purchase iNext insurance on your own!**  If your proposal is funded, CMC will purchase emergency health insurance on your behalf.

**Selection:**

The Selection Committee will evaluate the following, among other considerations, before making final selections:

* Potential of the experience, based on the applicant’s background and the project’s nature, to be life changing
* Degree of challenge in student responsibilities
* Amount of experiential exposure to the host country/region
* Project feasibility
* Overall expectation of the experience as determined through an interview

**Application Materials:**

The materials below must be submitted through the Sponsored Internship portal on FluidReview.com, an application and selection website (<https://claremontinternship.fluidreview.com/>). After creating an account, applicants will complete all required forms on and upload all required documents to FluidReview. Materials should not be submitted in hardcopy or via email. **The application portal** **will open January 8, 2016.**

* **International Application Form**
* **Resume**, which must be reviewed by a Career Consultant (CC) before being submitted. CCs are available on a drop-in basis from 9 a.m. to 5 p.m., Monday through Friday, in Career Services. Please allow time to incorporate the CC’s recommendations into your resume.
* **Two recommendations**, one from a faculty member at the Claremont Colleges. Please request recommendations through FluidReview.com to ensure they are included with your application.
* **Letter confirming your internship** from the sponsoring organization (on letterhead with a signature) **OR** **an explanation of why the internship isn’t confirmed,** which mayinclude correspondence with the organization
* **Descriptive/background information** on the sponsoring company/organization (which may be printed from the organization’s website)
* **Unofficial Transcript,** which you can obtain from CMC’s student portal or Registrar’s Office
* **Consular General’s Report** on proposed country (Go to [travel.state.gov](http://travel.state.gov/); enter the name of the country under “learn about your destination” and press “Go”; then press the blue “Expand all” button. Copy and paste the entire report into MS Word and upload it to your application.)
* **CDC Report** on proposed country (Go to [wwwnc.cdc.gov/travel](http://wwwnc.cdc.gov/travel); under “For Travelers,” select your host country from the dropdown list and press “Go”; expand “Vaccines and Medicines”; copy this section into MS Word and upload it to your application. Though not required for your application, you should also review the section “Stay Healthy and Safe.”)
* **Detailed budget** with an explanation of how it was developed (see examples). The Budget should include: airfare; housing; food; local transportation; iNext emergency health insurance; immunizations; and incidentals.
* **Essay Questions**.

**Note:** The essays constitute the heart of your application, where the Committee gets to know you, your motivation for pursuing your project, and how your project relates to your future goals. As such, you should take great care when composing your responses, answer each question thoroughly, and present a compelling and polished case for why your project deserves support.

1. Why are you interested in going to this country? List any previous international experience.
2. Describe your host organization (if applicable) and your project.
3. Describe your intended living arrangements and transportation to/from your internship site.
4. What is the relationship of your proposed internship to your professional and personal ambitions?
5. How will this experience take you outside of your comfort zone?
6. What aspect of your proposal promises to be life altering and deserving of special recognition?

**Note: Applications will not be reviewed until all of the**

**above materials have been submitted to FluidReview.com.**