2018 CMC in Bengaluru Internship Program

DESCRIPTION & APPLICATION INSTRUCTIONS

***Applications are due Friday, March 2nd at 12:00 Noon***

The CMC in Bengaluru Internship Program supports CMC students at internships with multinational information technology, venture capital firms, and non-profits in Bengaluru, India in Summer, 2018. Examples from previous summers include Infosys, Catamaran Ventures, Hexagon Wealth Management, NS Raghavan Centre for Entrepreneurial Learning (NSRCEL), Akshaya Patra, and the Ashoka Foundation. If you are having problems, or feel you will have a problem, securing an internship in Bengaluru (Bangalore) contact Evan Wollen, A/Director of the SIE Program ( ewollen@cmc.edu ), immediately to discuss possible internship opportunities in Bengaluru.

Sponsored internship recipients may enroll in an internship course for transcript notation (INT 98) or the ¼, ½, or full-credit course options (INT 198).  Regardless of which credit option one chooses, **the sponsored** **internship must be a minimum of 8 weeks and 200 hours.** To learn more about internship credit, please visit the Office of the Registrar’s [website](https://www.cmc.edu/registrar/internship-registration).

###### Eligibility/Requirements:

* Applicants must be a current CMC student who will be enrolled at CMC (in Claremont or an approved Off-Campus Study program) fall semester 2018 (i.e., not graduating in May or taking a leave/withdrawing next semester).
* Applicants must have a minimum, cumulative GPA of 7.5 and be in good standing with the College as verified by the Dean of Students Office. Students whose GPA falls below this threshold should contact Evan Wollen (ewollen@cmc.edu) to request an exception.
* Internships will be 8 weeks and 200 hours.
* International internship funds are limited. Students who have previously received two or more sponsored internship awards will be given lower priority.
* Recipients who fail to complete the internship (8 weeks and 200 hours) may be required to return all or part of their award.
* Proposals must meet the requirements of CMC’s International Travel Policy (dated 2/14/13):
	+ All CMC students are responsible for their own safety when traveling internationally, whether or not their work abroad is funded by or through CMC awards or is accorded credit by CMC.
	+ CMC will not fund, award credit for, or otherwise sponsor or support any international academic or extracurricular project in any destination for which any of: the U.S. State Department ( <http://travel.state.gov/>), Australian Government Department of Foreign Affairs and Trade (<http://www.dfat.gov.au/>), Foreign Affairs & International Trade Canada (<http://www.international.gc.ca/international/index.aspx>) or the United Kingdom Foreign & Commonwealth Office (<http://www.fco.gov.uk/en/>), has issued a warning that orders departure of dependents and non-emergency personnel; recommends that citizens depart the country; advises citizens against all travel to the destination; or recommends that citizens defer non-essential travel to the destination.
	+ In destinations and sphere of travel determined to be of “Elevated Risk” travelers are required to have parents or guardians sign destination specific travel waivers.
	+ Safety restrictions apply for the duration of the travel. If a warning comes into effect after date of departure, the College reserves the right to end its sponsorship at that time, and to require the student to end the trip and leave the country. Such determinations will be made on a case by case basis.

iNext Medical Insurance:

Every student sponsored by CMC for international travel is required to have emergency health insurance through [iNext](http://www.inext.com/).  For students residing in all states except OR and NY, coverage through iNext lasts one year from the date issued.  Permanent Residents of OR and NY with this plan are covered from date of departure until date of return to the U.S.  If you have an iNext [Platinum Plan](http://www.inext.com/plans/supplemental/premium-plus.aspx) that is valid through summer 2018, please indicate this on your application.

Note: **Do not purchase iNext insurance on your own!**  If your proposal is funded, CMC will purchase emergency health insurance on your behalf.

**Selection:**

The interview/selection committee will evaluate the following, among other considerations, before making final selections:

* Project/program feasibility
* Quality of internship
* Demonstrated preparation appropriate for an overseas experience
* Presentation and interview
* Financial need
* Recommendations

**Application Materials:**

The materials below must be submitted through the Sponsored Internship portal on FluidReview.com, an application and selection website (<https://claremontinternship.fluidreview.com/>). After creating an account, applicants will complete all required forms on, and upload all required documents to, FluidReview. Materials should not be submitted in hardcopy or via email. **The application portal** **will open January 5, 2018.**

* **International Application Form**
* **Resume**, which must be reviewed by a Career Consultant (CC) before being submitted. CCs are available on a drop-in basis from 9 a.m. to 5 p.m., Monday through Friday, in Student Opportunities. Please allow time to incorporate the CC’s recommendations into your resume.
* **One Recommendation**, preferably from a faculty member at the Claremont Colleges. Please request recommendations through FluidReview.com to ensure they are included with your application.
* **Letter confirming your internship** from the sponsoring organization (on letterhead with a signature) **OR** **an explanation of why the internship isn’t confirmed,** which mayinclude correspondence with the organization. If you are having problems securing an internship in Bengaluru (Bangalore), please contact Evan Wollen, A/Director of the SIE Program, immediately to discuss possible internship opportunities in Bengaluru.
* **Host Organization Background,** a short 3-5 sentence description of your internship organization (which may be printed from the organization’s website).
* **Unofficial Transcript,** which you can obtain from CMC’s student portal or Registrar’s Office
* **Consular General’s Report** on proposed country (Go to [travel.state.gov](http://travel.state.gov/); enter the name of the country under “learn about your destination” and press “Go”; then press the blue “Expand all” button. Copy and paste the entire report into MS Word and upload it to your application.)
* **CDC Report** on proposed country (Go to [wwwnc.cdc.gov/travel](http://wwwnc.cdc.gov/travel); under “For Travelers,” select your host country from the dropdown list and press “Go”; expand “Vaccines and Medicines”; copy this section into MS Word and upload it to your application. Though not required for your application, you should also review the section “Stay Healthy and Safe.”)
* **Detailed budget** with an explanation of how it was developed (see examples). The Budget should include: airfare; housing; food; local transportation; immunizations; and incidentals.
* **Essay Questions**.

**Note:** The essays constitute the heart of your application, where the Committee gets to know you, your motivation for pursuing your project, and how your project relates to your future goals. As such, you should take great care when composing your responses, answer each question thoroughly, and present a compelling and polished case for why your project deserves support.

1. Why are you interested in going to Bengaluru, India? List any previous international experience.
2. Describe your host organization and your internship.
3. What is the relationship of your preferred internship to your professional and personal ambitions?

**Note: Applications will not be reviewed until all of the**

**above materials have been submitted to FluidReview.com.**