

Lowe Enterprises Summer Internship - Application

Application deadline: February 16, 2015

Internship Description:

Location: LOWE ENTERPRISES, INC.

Job Title: Summer Analyst

Reports to: Associate at Lowe Enterprises, Inc.

Status: Full-Time Summer Analyst

Duration: 8-10 weeks

Compensation: up to \$10,000

Location: Los Angeles (Brentwood), California Summary of Duties: Participate in all aspects of the real estate investment process including analysis of hotel, resort, and mixed use developments and acquisitions and corporate capital market activities, which could include commercial and multi-family opportunities as well as participation in workout, receivership and asset management assignments. Responsibilities include a combination of specific project related work and entity level corporate finance assignments.

Primary Duties and Responsibilities:

Participate in all aspects of the analysis of real estate investment, development, capital markets and operations. The position will include an emphasis in hotel and resort development but will also include capital market work on commercial and multi-family assets and participation in workout assignments across multiple asset classes.

Financial Analysis

Perform complete financial analysis of prospective investment and development properties, as well as potential entity-level and platform investment opportunities, including preparation of financial cash flow models, sensitivity analyses and venture investment return analyses. In addition, assist properties complete development, operations and sales and marketing work as necessary.

Due Diligence

Assist with completion of all necessary aspects of the due diligence process for any investment opportunities pursued by the development, acquisition or capital markets groups.

Market Research

Assist in researching and documenting local, regional and national real estate market data relevant to specific investment opportunities.

Special Projects

Work with project team to research and analyze potential development, redevelopment and/or new business opportunities, and assist in preparation of materials for capital raising initiatives.

Investment Documentation

Assist in the preparation of investment collateral material, including investment summaries, private placement memoranda, business plans and presentations.

Knowledge/Skills/Abilities:

- Superior quantitative and analytical skills.
- Comprehension of real estate fundamentals.
- Grasp of economic principles and market dynamics.
- Excellent communication skills – written, oral and interpersonal.
- Ability to prioritize duties, process multiple projects, work collaboratively, and meet deadlines.
- Computer proficiency - Microsoft Excel, Word, and PowerPoint.

Qualifications:

- Economics, accounting and finance coursework at a top 4-year institution required.
- Previous work experience in asset management, investment banking, strategic consulting or real estate is preferred.

Finalists will be determined by interview with the selection committee.

Low Enterprise Summer Internship Program - Application

First Name:	Last Name:
Application Year:	
Mailbox #:	Cell phone:
E-mail:	Class year:
Major:	Cumulative GPA:
List two references who we may contact about you:	
Reference:	E-mail:
Reference:	E-mail:

Essay: The essay constitutes the heart of your application, where the Committee gets to know you, your motivation for pursuing your project, and how your project relates to your future goals. As such, you should take great care when composing your responses, answer each question thoroughly, and present a compelling and polished case for why your project deserves support.

- Describe your host organization and project.
- Why are you interested in working for this organization?
- What is the relationship of your internship proposal to your major and career goals?
- How will this experience challenge and impact you?
- Why should you be selected for this internship program?
- Describe your intended living arrangements.

For Internal use only/Application Checklist:

☐ Completed Application Form
 ☐ Essay
 ☐ Resume
 ☐ Analytical Writing Sample
 ☐ Transcript (unofficial)
☐ Letter of Recommendation (from CMC Faculty Member)
☐ Letter Confirming your Internship from the Sponsoring Agency
 Date Received: _____

Submit your application and all materials to: Kelly Lockhart Spetnagel – Bauer 322