

# Claremont McKenna College Authorization of Allowable Charges

Student name \_\_\_\_\_ ID number \_\_\_\_\_  
(Please print) (Returning)

I authorize Claremont McKenna College to apply the financial aid funds, which I am eligible to receive while enrolled at Claremont McKenna College, to pay for any of the following authorized allowable charges on my student account. These are charges other than tuition, fees and contracted room and board. This includes financial aid sources that I may receive from either Federal Title IV\*, State, Private or College programs. I am aware that the Student Accounts Office must approve any of the following charges before they can be billed to my student account.

If the combined sum of my Federal Title IV aid exceeds the allowable institutional charges (i.e., tuition, fees, and contracted room and board, as well as other institutional charges) as listed below, I authorize the Student Accounts Office to retain these funds on my account. I authorize the Student Accounts Office to apply any Federal Title IV credit balance to prior year charges if applicable. I understand that *I must request in writing* to have any credit balance refunded to me, during the academic year, from the Student Accounts Office. Any credit balance will be automatically refunded at the end of each academic year.

I understand that I may cancel or modify this authorization at any time but that cancellation or modification is not retroactive. I understand that I may refuse to authorize any individual item on this statement and that this statement is effective the entire period of enrollment at Claremont McKenna College. I also understand that any charges that occur and are not authorized to be deducted from my Title IV funds are my responsibility to pay.

- Baxter Medical
- Books and Supplies
- Breakage Chemistry lab
- Course fees (Science, Music, Art etc.)
- Dorm damage fines
- Early arrival fees
- Enrollment fees (security deposit)
- Other approved charges
- Parking permit fees/violations
- Payment Plan service charge
- Unreturned Library Books or fines
- Unreturned athletic equipment
- Yearbook
- Lost Key (room, mailbox, chemistry locker)
- Health Insurance fees
- Short Term Loans (must be approved by the Financial Aid Office)
- International Student ID card ( authorized by Off-Campus Study)
- Health Insurance fee paid to outside agencies ( authorized by Off-Campus Study)
- Study Abroad Charges (e.g. program fees, transportation etc. - authorized by Off Campus Study)

I agree to the terms stated above:

\_\_\_\_\_  
⇒ Student's Signature

\_\_\_\_\_  
Date

\*Federal Title IV Programs: Stafford Loan (Subsidized and Unsubsidized), PLUS, Perkins Loan, SEOG, and Pell Grant. A credit balance generated from a PLUS Loan is automatically refunded to the parent unless we receive other written instructions from the parent.

**NOTE: All forms are due no later than JUNE 25<sup>th</sup>.**