OFF-CAMPUS MAJOR DEGREE AUDIT FORM

Instructions to declare an off-campus major:
- **Make an appointment** with the department chair/program coordinator of your off-campus major to review your transcript and identify your progress toward completing this major.
- **List all coursework** for your off-campus major. Be as specific as possible. The department chair/program coordinator must sign off on your audit and approve any waivers or substitutions.
- **Add an Off-Campus Major Academic Advisor.** Academic advisors should be faculty members knowledgeable in the field(s) of your off-campus major.
- **Return** this completed form to CMC's Office of the Registrar and Institutional Research. Our office will confirm your required general education requirements, after which the student must sign.

Student Section

Student Name (please print): _____ Student ID: _____

Off-Campus Major: _____ Sponsoring College: _____

Will you write your senior thesis in this major? ☐ Yes ☐ No ☐ Unsure

If you are pursuing a second major, list it here: _____ ☐ Dual ☐ Double

If you are pursuing a CMC sequence, list it here: _____

Off-Campus Department Chair/Program Coordinator/Advisor Section

Major Courses:

Course #	Title	Semester	Grade

Department Chair/Program Coordinator:

_____ _____ _____
Department Chair/Program Coordinator Name (please print) *Signature* *Date*

Off-Campus Major Academic Advisor:

_____ _____ _____
Advisor Name (please print) *Signature* *Date*

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Office of the Registrar Section

Summary of CMC General Education Requirements

Category	General Education Requirement	Semester	Grade
Core GEs	FHS 010 CM	_____	____
	FWS 010 CM	_____	____
	Foreign Language	_____	____
	Math/Computer Science	_____	____
	Lab Science	_____	____
	Physical Education	_____	____
	Thesis	_____	____
Social Science	Economics	_____	____
	Government	_____	____
	History	_____	____
	Psychology	_____	____
Humanities	Foreign Literature	_____	____
	Literature	_____	____
	Philosophy	_____	____
	Religious Studies	_____	____

Total Social Science GE courses required: _____

Total Humanities GE courses required: _____

Comments:_____
_____
_____
_____
_____

_____   _____   _____
Registrar Official (please print)   *Signature*   *Date*

Student Signature

I have read and understood the major requirements and the general education (GE) requirements necessary for this major.

_____   _____   _____
Student Name (please print)   *Signature*   *Date*