2018 Appel Fellowship – A Fellowship Opportunity for

First-Year Students

PROGRAM DESCRIPTION & APPLICATION INSTRUCTIONS

***Applications are due Friday, March 2nd at 12:00 noon***

The Appel Fellowship provides first-year students up to $3500 for domestic projects and up to $5000 for international projects to support purposeful, independent experiences that culminate in a meaningful writing project. This Fellowship is meant to enhance the first-year experience by encouraging students to engage in independent writing projects that have the potential to be life-transforming. The ultimate goals of the Appel fellowship are to give students an opportunity to experience writing in a way that may shape the course of their lives in new and exciting ways and to encourage students to share these experiences with others by crafting a written project.

Appel Fellows are encouraged to use writing as a tool for exploration and personal growth. Fellows are expected to focus their efforts upon demonstrating to others how writing has enabled them to break through barriers, test their boundaries, and gain a deeper perspective on themselves and their place in the world. Some examples of Appel experiences may include, but are not limited to:

* Working closely with an advisor/author to complete a creative writing project;
* Serving as an intern at a publishing company;
* Writing or editing for an online or print journal or newspaper;
* Pursuing independent study domestically (in the U.S.) or internationally that culminates in a writing project;
* Organizing a service-based writing project with an NGO, non-profit organization, school district, or other community-based institution;
* Exploring an area of interest outside of your major and then writing about your personal insights;
* Conceiving an original writing project, executing your project, and then sharing that project;
* Using the act of writing in any number of creative ways to demonstrate personal growth.

The Appel experience is meant to be a capstone for the first year experience and, as such, must take place during the summer between the student’s first and second years. During this window of time, fellows are encouraged to explore their unique interests irrespective of major preference. Appel experiences may include either domestic (United States) or global travel.

**Eligibility/Requirements**

Appel Fellows must demonstrate that they will benefit from exposure to experiences that feature writing and communication skills and they must also meet the following requirements:

* + Must be a current, first-year student who will be enrolled at CMC fall semester 2018 (i.e., not taking a leave/withdrawing during the upcoming fall semester).
	+ Demonstrate in writing that their proposal has been approved by a CMC faculty member who will serve as their advisor (to be included under the “Confirmation Letter or Explanation” section of the application).
		- Students must share the attached faculty advisor guide with their advisors.
	+ Applicants must have a minimum, cumulative GPA of 7.5 and be in good standing with the College as verified by the Dean of Students Office. Students whose GPA falls below this threshold should contact Evan Wollen (ewollen@cmc.edu) to request an exception.
* If recipient is applying for internship credit, the internship must be for at least 8 weeks and 200 hours.
* Proposals must meet the requirements of CMC’s International Travel Policy (dated 2/14/13):
	+ All CMC students are responsible for their own safety when traveling internationally, whether or not their work abroad is funded by or through CMC awards or is accorded credit by CMC.
	+ CMC will not fund, award credit for, or otherwise sponsor or support any international academic or extracurricular project in any destination for which any of: the U.S. State Department ( <http://travel.state.gov/>), Australian Government Department of Foreign Affairs and Trade (<http://www.dfat.gov.au/>), Foreign Affairs & International Trade Canada (<http://www.international.gc.ca/international/index.aspx>) or the United Kingdom Foreign & Commonwealth Office (<http://www.fco.gov.uk/en/>), has issued a warning that orders departure of dependents and non-emergency personnel; recommends that citizens depart the country; advises citizens against all travel to the destination; or recommends that citizens defer non-essential travel to the destination.
	+ In destinations and sphere of travel determined to be of “Elevated Risk” travelers are required to have parents or guardians sign destination specific travel waivers.
	+ Safety restrictions apply for the duration of the travel. If a warning comes into effect after date of departure, the College reserves the right to end its sponsorship at that time, and to require the student to end the trip and leave the country. Such determinations will be made on a case by case basis.
* Recipients who fail to complete their project and submit their final writing assignment may be required to return all or part of their award.

**Internship Registration**

Appel Fellows are not eligible to enroll in the CMC internship credit (INT 198) or the transcript notation (INT 98) courses.

**Supplemental Medical Insurance:**

Every student sponsored by CMC for international travel is required to have emergency health insurance through iNext. For students residing in all states except OR and NY, coverage through [iNext](http://www.inext.com/) lasts one year from the date issued. Permanent Residents of OR and NY with this plan are covered from date of departure until date of return to the U.S. If you have an iNext Platinum Plan that is valid through summer 2018, please indicate this on your application.

Note: **Do not purchase iNext insurance on your own!** If your proposal is funded, CMC will purchase emergency health insurance on your behalf.

**Selection:**

The Selection Committee will evaluate the following, among other considerations, before making final selections:

* Expression of how the project will contribute to the candidate’s ongoing relationship to writing as determined through the student’s written statement and subsequent interview (for finalists)
* Degree of intellectual depth involved in the proposed project
* Extent of creativity involved in the proposed project
* Potential of the experience, based on the applicant’s background and the proposal’s scope, to be life changing
* Qualifications of the host organization, if applicable

**Application Materials:**

The materials below must be submitted through the Sponsored Internship portal on FluidReview.com, an application and selection website (<https://claremontinternship.fluidreview.com/>). After creating an account, applicants will complete all required forms on and upload all required documents to FluidReview. Materials should not be submitted in hardcopy or via email. **The application portal** **will open January 5, 2018.**

* **Application Form**
* **Resume**, which must be reviewed by a Career Consultant (CC) before being submitted. CCs are available on a drop-in basis from 9 a.m. to 5 p.m., Monday through Friday, in Career Services. Please allow time to incorporate the CC’s recommendations into your resume.
* **One recommendation** (from your chosen faculty advisor) submitted via FluidReview.com. Please request recommendations through FluidReview.com to ensure they are included with your application. This recommendation should include **Written confirmation** that your faculty Appel Fellowship advisor has received the Appel Fellowship faculty fact sheet.
* **Unofficial Transcript,** which you can obtain from CMC’s student portal or Registrar’s Office
* **Detailed budget** with an explanation of how it was developed (see examples). The Budget should include: airfare; housing; food; local transportation; immunizations; and only necessary incidentals.
* If your proposal involves a sponsoring organization:
	+ **Descriptive/background information** on the sponsoring company/organization (which may be printed from the company/organization’s website)
	+ **Letter confirming your placement** from the sponsoring organization (on letterhead with a signature) **OR** **an explanation of where you are in the process of securing an internship.**
* If your proposal involves international travel:
	+ - **Consular General’s Report\***  on proposed country (Go to [travel.state.gov](http://travel.state.gov/); enter the name of the country under “learn about your destination” and press “Go”; then press the blue “Expand all” button. Copy and paste the entire report into MS Word and upload it to your application.)
		- **CDC Report**\* on proposed country (Go to [wwwnc.cdc.gov/travel](http://wwwnc.cdc.gov/travel); under “For Travelers,” select your host country from the dropdown list and press “Go”; expand “Vaccines and Medicines”; copy this section into MS Word and upload it to your application. Though not required for your application, you should also review the section “Stay Healthy and Safe.”)

\*not required for domestic applications

* **Appel Essay Question**.

Applicants should answer the following questions in a **single**, well thought out essay. The essay constitutes the heart of your application, where the Committee gets to know you, your motivation for pursuing your project, and how your project relates to your future goals.  As such, you should take great care when composing your response. Ideally, your essay will grapple in some way with each of the questions below; your essay should present a compelling, polished, and well-organized case for why your project deserves support.

1. Please describe your vision for your writing project including, if applicable, any plans you have to travel domestically or internationally. What do you hope to accomplish by undertaking this project? How do your proposed travel plans relate to your writing project? How will you effectively execute your project?
2. Why are you called to engage in this kind of sustained writing project?
3. What aspect of your proposal promises to be life altering and deserving of special recognition?
4. Describe your relationship to writing: what has writing meant to you thus far and what would you like to do next as a writer?
5. How is writing related to your personal and/or professional goals?

**Finalists will be invited to an interview with the selection committee.**

**Note: Applications will not be reviewed until all of the**

**above materials have been submitted to FluidReview.com.**