CLAREMONT McKENNA COLLEGE

Policy Library

Volume X:	Information Technology Services
Chapter Network:	Claremont McKenna College Computing Usage Policy
Approved by:	Administrative Computing Committee (ACC)
History:	Issued: 12/20/06 Revised: 2/28/07 Reformatted/Revised: 12/14/2009
Related Polices:	Student Residential Network Use, Use of Internet Services and Network Resources
Additional References:	N/A
Responsible Official:	Office of Information Technology Services

I.   POLICY STATEMENT

- Claremont McKenna College's Information Technology Services department has certain rules guiding the use of its resources.

II.   ENTITIES COVERED BY THIS POLICY

- These policies apply to all members of the College Community, as defined in the College's Basic Rule of Conduct and The Claremont Colleges Policy Regarding Appropriate Use of Campus Computing and Network Resources.

III.   CONTACTS

Direct any questions about this policy to your department's supervisor. Questions about specific issues may be addressed to:

Subject	Contact	Telephone[1]
Claremont McKenna College Computing Usage Policy	Chief Technology Officer	71553

IV.   DEFINITIONS

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[1] Numbers refer to on-campus extensions. When calling from an off-campus line, please dial (909) 62+extention for numbers beginning with a "1" and please dial (909) 60+ extension for numbers beginning with a "7."

- The following sections outline the kinds of behavior that violate the College's Computing Policy.

V. DETAILS

1. Actions that constitute abuse of network, internet, or email resources:

   - Engaging in behavior that impedes normal use of network, internet, or email resources.
   - Attempting to gain unauthorized access to resources or information.
   - Using College resources in violation of federal, state, or local law.
   - Running servers that in anyway utilize College resources.
   - Using College resources for commercial purposes.
   - Presenting a misleading or false electronic identity.
   - Using College computing resources in order to circumvent or violate copyright law.
   - Deploying computing resources in a manner that violates the College Policy on Harassment and Free Speech.
   - Using computing resources to violate the College's Basic Rule of Conduct.

2. Actions that constitute abuse of College computer labs, equipment of physical resources:

   - Engaging in behavior that impedes normal use of labs or equipment.
   - Use of tobacco products within the labs.
   - Bringing illegal drugs or alcohol into labs, or being under the influence of these substances while in the labs.
   - Failing to abide by posted lab policies or the instructions of Information Technology Services employees.
   - Using labs, equipment, or resources in a manner that violates federal, state, or local law.
   - Attempting to tamper with, misuse, or illegitimately access equipment, hardware, software, or space.
   - Using College equipment, software, or resources to circumvent or violate copyright law.
   - Leaving restricted accounts unattended or distributing secure logon information.
   - Behavior that violates the College's Basic Rule of Conduct.

Information Technology Services reserves the right to summarily disable, pending investigation, accounts, access, or resources suspected of being used to violate the College's Computing Policy or The Claremont Colleges Policy Regarding Appropriate Use of Campus Computing and Network Resources. The College will pursue Computing Policy violations through the appropriate channels, including, but not limited to, bringing formal charges before the Judicial Board.