

**Claremont McKenna College  
Paid Parental Leave Policy for Faculty  
Application for Standard or Enhanced Paid Parental Leave**

Please refer to [Faculty Handbook Section 7.2.1 Parental Leave Policies](#) for policy information.

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Estimated date of birth or arrival of child:** \_\_\_\_\_

**Paid Parental Leave Option (Check One):**

*Standard Parental Leave*

Up to a one-course reduction.

*Enhanced Parental Leave\**

Up to a two-course reduction.

**Semester Requested (Select One):**  Fall  Spring

**\*Please note that a faculty member requesting an Enhanced Paid Parental Leave would normally be the primary care giver for at least thirty hours during the work week during the hours from 8 a.m. to 7 p.m., Monday through Friday. An Enhanced Parental Leave is not intended for parents whose newborn or newly adopted child is cared for primarily by either a spouse/partner and/or a childcare provider.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dean of the Faculty's Office